MAIL TO:
Office of the Attorney General
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814
(916) 210-7613

WEBSITE ADDRESS:
www.oag.ca.gov/charities

COMMERCIAL FUNDRAISER FOR CHARITABLE PURPOSES VEHICLE DONATION PROGRAM ANNUAL FINANCIAL REPORT FOR 20 ___

(California Government Code section 12599)
11 Cal. Code Regs. section 308

Failure to file annual financial report by January 30th for each calendar year of solicitation may result in assessment of late fees as defined in Government Code section 12586.1

An annual financial report must be filed for each event for each charity solicited for during the previous calendar year.

(For Registry Use Only)

Name and Address of Commercial Fundraiser for Charitable Purposes:	Name and Address of Charitable Organization:
CF No. _____	CT No. _____ F.E.I.N. _____
Name of commercial fundraiser for charitable purposes	Name of charity
Address of commercial fundraiser for charitable purposes	Address of charity
City, State, and Zip Code of commercial fundraiser for charitable purposes	City, State, and Zip code of charity
E-mail Address	

_____ held (on) (from) _____, 20___, to _____, 20_____
(Type of activity) (Date or dates must be shown)

1. REVENUE (from ALL sources, nationwide)

A. Car/Truck Sales _____ A.
B. Boat Sales _____ B.
C. Other sources: (Specify)
a. _____ _____ Ca.
b. _____ _____ Cb.
c. _____ _____ Cc.
d. _____ _____ Cd.

D. TOTAL REVENUE _____ D.

2. EXPENSES

A. Fees or commissions paid by commercial fundraiser for charitable purposes _____ A.
B. Salaries _____ B.
C. Payroll taxes _____ C.
D. Employee benefits _____ D.
E. Towing _____ E.
F. Vehicle Repairs _____ F.
G. Parts _____ G.
H. DMV Fees _____ H.
I. Appraisals _____ I.
J. Detailing _____ J.
K. Advertising _____ K.
L. Telephone _____ L.
M. Other expenses: (Specify)
a. _____ _____ Ma.
b. _____ _____ Mb.
c. _____ _____ Mc.
d. _____ _____ Md.

N. TOTAL EXPENSES _____ N.

3. Distribution or net to charitable organization _____ 3.

4. Less additional expenses relating to operation of vehicle donation program paid by charity _____ 4.

5. Net proceeds to charity from vehicle donation program _____ 5.

6. (a) Is any director, officer, or employee of the commercial fundraiser for charitable purposes a director, officer, or employee of the charitable organization listed in this report?

☐ Yes ☐ No If "yes" complete the following:

Name and address of director, officer, or employee of commercial fundraiser for charitable purposes	Name and address of charitable organization	Relationship of director, officer, or employee to charitable organization

(b) For each affiliation identified in 6(a), attach copy of the contract between the commercial fundraiser for charitable purposes and the charity.

Under penalties of perjury, I declare that I have examined this report, including accompanying documents, schedules and statements, and to the best of my knowledge and belief, it is true, correct and complete.

Signature of authorized officer (commercial fundraiser for charitable purposes)	Printed name	Title	Date

This report must be signed by two officers or directors of the charitable organization for verification.

Signature of authorized officer/director (charity)	Printed name	Title	Date
Signature of authorized officer/director (charity)	Printed name	Title	Date

Office of the Attorney General

Registry of Charitable Trusts

Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The Attorney General's Registry of Charitable Trusts (Registry), a part of the Public Rights Division, collects the information requested on this form as authorized by the Supervision of Trustees and Fundraisers for Charitable Purposes Act (Gov. Code § 12580 et seq.) and regulations adopted pursuant to the Act (Cal. Code Regs., tit. 11, §§ 300-316). The Registry uses the information in the administration and enforcement of the Act, including to register, renew, or update your organization's registration or to prepare reports pursuant to the Act. The Attorney General may also use the information for additional purposes, including in support of investigations and law enforcement actions, providing public access to information as required by the Act (Gov. Code §§ 12587, 12587.1, 12590), and making referrals to other law enforcement agencies. Any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at **www.oag.ca.gov/privacy-policy**.

Providing Personal Information. All the personal information requested in the form must be provided. An incomplete submission may result in the Registry not accepting the form, and cause your organization to be out of compliance with legal requirements to operate in California.

Access to Your Information. The completed form is a public filing that will be made available on the Attorney General's website at **www.oag.ca.gov/charities** pursuant to the public access requirements of the Act. You may review the records maintained by the Registry that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information. In order to process the applicable registration, renewal, registration update, application, or report, we may need to share the information on this form with other government agencies. We may also share the information to further an investigation, including an investigation by other government or law enforcement agencies. In addition, the information is available and searchable on the Attorney General's website.

The information provided may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency consistent with state or federal law.

Contact Information. For questions about this notice or access to your records, contact the Registrar of Charitable Trusts, 1300 I Street, Sacramento, CA 95814 at **rct@doj.ca.gov** or (916) 210-6400.

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INSTRUCTIONS FOR COMMERCIAL FUNDRAISER FOR CHARITABLE PURPOSES ANNUAL FINANCIAL REPORT FOR VEHICLE DONATION PROGRAM (FORM CT-2VCF)

WHO MUST FILE

Every commercial fundraiser for charitable purposes registered in California must file an annual financial report with the Attorney General's Registry of Charitable Trusts on behalf of each charitable organization for which donations were solicited during the preceding calendar year. Form CT-2VCF should be completed by commercial fundraisers for charitable purposes that operate vehicle donation programs for charities or charitable purposes.

WHEN TO FILE

Commercial fundraisers for charitable purposes must file annual financial reports no later than 30 days after the close of the preceding calendar year. The deadline for filing annual financial reports is January 30 of each year.

WHO MUST SIGN THE ANNUAL FINANCIAL REPORT

To be accepted, Form CT-2VCF must be signed by an authorized officer of the commercial fundraiser for charitable purposes and two officers or directors of the charitable organization.

FEES MAY BE IMPOSED FOR DELINQUENT FINANCIAL REPORTING

Government Code section 12586.1 authorizes the Attorney General to charge late fees for each month or part of a month for annual financial reports not received by January 30. This code section can be found on the Charitable Trusts Section website at www.oag.ca.gov/charities under "Laws & Regulations."

FOR ADDITIONAL INFORMATION

Additional information is available on the Charitable Trusts Section website at www.oag.ca.gov/charities. You may also contact the California Attorney General's Registry of Charitable Trusts at (916) 210-7613 or via e-mail at CFR@doj.ca.gov.

GENERAL INSTRUCTIONS

Enter the commercial fundraiser for charitable purposes registration number and name and address of commercial fundraiser for charitable purposes.

Enter the charitable trust registration number (CT number), federal employer ID number (FEIN), name and address of charitable organization.

Section 1, lines A-C: Enter the total (gross) revenue generated from the campaign nationwide, not just in California.

Section 2, lines A-M: Enter each category of expenses.

Section 2, line N: Enter total expenses.

Section 3, Enter the amount of money distributed to the charitable organization.

NOTE 1: Section 1D minus section 2N should equal line 3. If it does not, attach a complete explanation.

NOTE 2: If the commercial fundraiser for charitable purposes does not have control of the funds solicited, it will be necessary for the officers or directors of the charitable organization to complete the Revenue and Distribution portions of Form CT-2VCF, and to circle and initial those figures which are supplied by the charitable organization.