



**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
Application for
Centralized List of Firearms Dealers
Locally Inspected Dealer**



Part A - Firearms Dealer Information

Firearms Dealer Name		Telephone Number	Fax Number			
Dealer Physical Location	City	County	State	Zip Code		
Dealer Mailing Address (if different)	City	County	State	Zip Code		
Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Local Firearms Dealer Licensing Authority (issuer of local firearms license)						
Local Law Enforcement Agency (police or sheriff's department)						

Part B - Firearms Dealer Licensee Information

Licensee Name (as it appears on California driver license or identification card)	
Certificate of Eligibility (COE) Number	COE Expiration Date
Federal Firearms License (FFL) Number	FFL Expiration Date
Local Firearms License (LFL) Number	LFL Expiration Date
California Department of Tax and Fee Administration Seller's Permit Number	

Part C - Additional Firearms Dealer Licensees

Please complete this section if there is more than one licensee with a COE, FFL, and LFL for the firearms dealer listed above.

Licensee Name (as it appears on California driver license or identification card)	
COE Number	COE Expiration Date
Licensee Name (as it appears on California driver license or identification card)	
COE Number	COE Expiration Date
Licensee Name (as it appears on California driver license or identification card)	
COE Number	COE Expiration Date



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Part D - Certification

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Licensee listed in Part B

Date

Signature of Additional Licensee listed in Part C

Date

Signature of Additional Licensee listed in Part C

Date

Signature of Additional Licensee listed in Part C

Date

Part E - Fees

1. Enter the total number of licensees from Parts B and C: _____

2. Centralized List of Firearms Dealers Annual Fee (licensees entered in Line 1, multiplied by \$20.00): _____

Please make a check or money order payable to the Department of Justice. Mail check and completed application to the below address:

*Department of Justice
Bureau of Firearms - Centralized List
P.O. Box 160487
Sacramento, CA 95816-0487*





Application for Centralized List of Firearms Dealers Locally Inspected Dealer INSTRUCTIONS

Application Requirements

Applications for the Centralized List of Firearms Dealers must be typed or printed in ink. Incomplete applications will not be processed and will be returned with all required fees. Applications must be accompanied by copies of the Federal Firearms License (FFL), Local Firearms License (LFL), or alternative letter as described in Penal Code section 26705, and the Department of Tax and Fee Administration's Seller's Permit for each individual requesting listing on the Centralized List in conjunction with the dealer. If you have any questions, please contact the Centralized List Unit at (916) 210-2750.

Part A - Firearms Dealer Information

- Provide the firearms dealer's name, physical location, and mailing address. The physical location information is frequently different when a post office box or a rural route number is used as the mailing address.
- Provide the firearms dealer's hours of operation for each day of the week listed, using hh:mm AM/PM format.
- Provide the local firearms dealer licensing authority's name, along with the name of the police or sheriff's department that is responsible for law enforcement protection in your community. The local firearms dealer licensing authority is the local department or bureau that issues the Local Firearms License or alternative letter described in Penal Code section 26705.

Part B - Firearms Dealer Licensee Information

- Provide the licensee name as it appears on his/her California driver license or identification card, along with their corresponding Certificate of Eligibility (COE), Federal Firearms License (FFL) and Local Firearms License (LFL) numbers and expiration dates. The Department of Tax and Fee Administration's Seller's Permit number must also be provided.

Part C - Additional Firearms Dealer Licensees

- Each additional licensee who is listed on the FFL, LFL, and Department of Tax and Fee Administration's Permit, and who desires listing on the Centralized List for this dealer must also provide his/her name as it appears on their California driver license or identification card along with their corresponding COE number and expiration date. Part C may be copied to accommodate as many additional licensees as necessary.

Part D - Signatures

- The licensee(s) must sign and date the certification statement affirming the information provided is true and correct. Part D may be copied to accommodate as many additional signatures as necessary.

Part E - Fees

- The Centralized List of Firearms Dealers fee is \$20.00 for EACH of the dealer's licensees. After entering the appropriate number of licensees in line one, the total fee amount will be automatically calculated and displayed in line 3.
- Make check or money order payable to the Department of Justice for the appropriate remittance. Attach the check or money order to the lower right margin of the form.
- Mail the completed application, remittance, and required documentation to the below address:

Department of Justice
Bureau of Firearms - Centralized List
P.O. Box 160487
Sacramento, CA 95816-0487



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Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information: The Division of Law Enforcement in the Department of Justice collects the information requested in this form as authorized by Penal Code section 26715. The Division of Law Enforcement uses this information to establish grounds for the placement on Centralized List as indicated on this application. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <https://oag.ca.gov/privacy-policy>.

Providing Personal Information: All the personal information requested in the form must be provided. If you fail to provide any of the required personal information, the unprocessed report will be returned to you for completion and resubmission.

Access to Your Information: You may review the records maintained by the Division of Law Enforcement in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information: In order to ensure you are not prohibited and establish grounds for the placement on Centralized List as indicated on this application, we may need to share the information you give us with entities as authorized in Penal Code section 11105. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information: For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 210-2300, via email at firearms.bureau@doj.ca.gov, or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.