ADOPT

CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS

Request to Utilize an Additional Off-Site Location (Firearm Safety Device Testing)

Use of firearm safety device (FSD) testing equipment or facilities that are not physically situated at a laboratory's primary business address must be disclosed to the Department of Justice (DOJ). An off-site location cannot be more than 100 miles from the primary business address of the laboratory. If more than one off-site location is needed, the following information must be provided to the DOJ prior to beginning any testing at the off-site location.

APPLICANT OR CERTIFIED FSD LABORATORY INFORMATION

Person, Firm, or Corporation Name:			
Physical Address:	City:	State:	Zip Code:
Mailing Address (if different):	City:	State:	Zip Code:
Telephone Number:	Fax Number:		

OFF-SITE LOCATION INFORMATION

Person, Firm, or Corporation Name:			
Physical Address:	City:	State:	Zip Code:
Telephone Number:	Fax Number:		

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TESTING TO BE PERFORMED AND/OR EQUIPMENT TO BE USED AT THE OFF-SITE LOCATION

The above-named laboratory agrees to pay the actual reasonable costs (staff salaries/wages, travel, lodging) incurred during the on-site inspection of this off-site location. Such costs will not exceed the state per-diem in effect at the time of the inspection.

I certify under penalty of perjury under the laws of the State of California that the foregoing, any attachments, and/or enclosures are true and correct.

Signature of Authorized Representative:	Date:
Printed Name, Title:	
Signed at County/State:	

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Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The Division of Law Enforcement in the Department of Justice collects the information requested on this form as authorized by Penal Code Section 23650. The Division of Law Enforcement uses this information to identify an additional off-site location for firearm safety device testing. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at http://oag.ca.gov/privacy-policy.

Providing Personal Information. All the personal information requested in the form must be provided. If you fail to provide any of the required personal information, the unprocessed report will be returned to you for completion and resubmission.

Access to Your Information. You may review the records maintained by the Division of Law Enforcement in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information. In order to ensure you are not prohibited and identify an additional off-site location for firearm safety device testing, we may need to share the information you give us with entities as authorized in Penal Code section 11105. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information. For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 227-7527, via email at firearms.bureau@doj.ca.gov, or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.