



# CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS DOJ-Certified Laboratory Theft Report (Handguns)



*This form must be submitted to the Department of Justice within ten (10) days of loss or theft pursuant to California Code of Regulations section 4057(a)(6).*

<b>DOJ-CERTIFIED LABORATORY INFORMATION:</b>						
Laboratory Name		Address			City	Zip Code
Contact Name		Phone Number	Email Address			
<b>INCIDENT INFORMATION:</b>						
Date of Incident	Time of Incident <input type="radio"/> A.M. <input type="radio"/> P.M.	<b>Type of Crime:</b> <input type="checkbox"/> Burglary <input type="checkbox"/> Theft <input type="checkbox"/> Robbery <input type="checkbox"/> Other, please specify:				
Name of Law Enforcement Agency				Agency Telephone Number		
Crime Report Number						
ATF Incident Number				Date Reported (mm/dd/yyyy)		
<b>DESCRIPTION OF FIREARM(S):</b>						
Type	Make	Model	Caliber	Barrel Length	Category	Serial Number

Please attach additional copies of this sheet as necessary to report additional firearms.

**CERTIFICATION:**

*I certify under penalty of perjury under the laws of the State of California that the foregoing, any attachments, and/or enclosures are true and correct.*

Signature of COE Holder	Printed Name	Signed at County/State	Date

Mail the completed DOJ-Certified Laboratory Theft Report (Handguns) and copies of any required documents to:

DEPARTMENT OF JUSTICE  
 BUREAU OF FIREARMS  
 HANDGUN TESTING  
 P.O. BOX 160487  
 SACRAMENTO, CA 95816-0487  
 For questions, please email [firearms.bureau@doj.ca.gov](mailto:firearms.bureau@doj.ca.gov)



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BUREAU OF FIREARMS  
DOJ-Certified Laboratory Theft Report (Handguns)**



## **Privacy Notice**

As Required by Civil Code § 1798.17

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**Collection and Use of Personal Information:** The Division of Law Enforcement in the Department of Justice collects the information requested on this form as authorized by Penal Code sections 31900 through 32100. The Bureau of Firearms uses this information to identify firearms sent for testing that were stolen from laboratory premises. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

**Providing Personal Information:** All the personal information requested in the form must be provided. If you fail to provide any of the required personal information, the unprocessed report will be returned to you for completion and resubmission.

**Access to Your Information:** You may review the records maintained by the Division of Law Enforcement in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

**Possible Disclosure of Personal Information:** In order to ensure you are not prohibited and establish the identity of firearms sent for testing that were stolen from laboratory purposes, we may need to share the information you give us with entities as authorized in Penal Code section 11105. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

**Contact Information:** For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 227-7527, via email at [firearms.bureau@doj.ca.gov](mailto:firearms.bureau@doj.ca.gov), or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.