


|  |   |  |
|--|---|--|
| <p>California Department of Justice<br/> <b>CALIFORNIA JUSTICE</b><br/> <b>INFORMATION SERVICES DIVISION</b><br/>                 Joe Dominic, Chief</p>  | <h1 style="margin: 0;">INFORMATION BULLETIN</h1>  |  |
| <p><i>Subject:</i></p> <p>Missing Persons System – New Boat Fields</p>   | <p><i>No.</i></p> <p style="text-align: center;">18-11-CJIS</p> <hr/> <p><i>Date:</i></p> <p style="text-align: center;">12-18-18</p> | <p><i>Contact for information:</i></p> <p>Missing &amp; Unidentified Persons Section<br/> <a href="mailto:missing.persons@doj.ca.gov">missing.persons@doj.ca.gov</a></p> |

**TO: ALL CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS (CLETS) USERS**

The purpose of this bulletin is to inform all law enforcement agencies that the California Department of Justice has recently enhanced the Missing Persons System (MPS). The MPS now allows for the entry, modification, and cancellation of boat records.

The new Missing Person Boat fields will only be added to the California Missing Persons System and will NOT be forwarded to the Missing Person File within the National Crime Information Center (NCIC) as NCIC does not currently allow for boats to be associated with a Missing Person Record. The Missing Person Boat Record will NOT generate a separate Automated Boat System File Control Number (FCN). Only one boat entry will be allowed per MPS FCN.

**Missing Person Boat Record – Message Keys:**

|            | Message Key Codes |            |             |            |
|------------|-------------------|------------|-------------|------------|
| Entry Type | Entry - E         | Modify - M | Inquiry - Q | Cancel - X |
| Boat       | EMB               | MMB        | QM          | XMB        |

**Missing Person Boat Record – New Data Field Codes:**

| DFC                      | Description | Definition   | Rules   |
|--------------------------|-------------|--|---|
| File Control Number      | FCN         | MUPS FCN for the person which boat is going to be attached.  | MUPS Name and FCN must match.   |
| MUPS Name                | NAM         | MUPS name of person which boat is going to be attached.  | MUPS Name and FCN must match.   |
| Boat Registration Number | REG         | The vessel registration number (Certification of Registration in DMV) or the document number issued by the Coast Guard. Mandatory in Entry Transactions. | 2–8 alphabetic or numeric characters. No special characters. (Freeform)   |
| Boat Registration State  | RES         | A code for the state, province or country which issues a registration to a boat.   | 2 alphabetic characters.  |
| Boat Registration Year   | REY         | The year a vessel registration expires; or, if not currently registered, the year it expired or the highest year which the boat registration is valid.   | 2 alphabetic or 4 numeric characters; code the REY-YYYY (Y=Year) or NX to represent a non-expiring registration.  |
| Boat Hull Number         | BHN         | The Builder's hull identification numbers, California state-assigned BHN's (CFZ prefix) belong in the BHN field.   | 2 to 20 alphabetic and/or numeric, characters. No spaces, special characters, single zero or alpha entries, strings of a single alpha character, and the words "NONE" or "UNKNOWN." |
| Boat Color               | BCO         | The color or colors of a vessel. Optional data field.  | 3 or 7 alphabetic characters. If 7 characters, the 4th character must be a slash (/) or dash (-).   |
| Boat Make                | BMA         | The brand or manufacturer's name of a vessel.  | 3 to 24 alphabetic and/or numeric characters. Positions 1–4 shall be alpha and/or numeric; positions 5–24 may be alpha/numeric characters. (Freeform)                               |

**String Format:**

RED = MANDATORY BLUE = OPTIONAL

**Missing Person Boat Record Entry Format:**

UM.EMB.FCN.NME.REG.RES.REY.(BHN/).(BCO/).(BMA/)

**Missing Person Boat Record Modify Format:**

UM.MMB.FCN.NME.(REG/).(RES/).(REY/).(BHN/).(BCO/).(BMA/)

**Missing Person Boat Record Inquiry Format:**

IM.QM.ORI.REG/

**Missing Person Boat Record Cancel Format:**

UM.XMB.FCN.REG

Programming changes will be required for agencies utilizing local systems for data entry in order to accommodate the new MPS Boat Record message keys. However, the string format may be used as an alternative. If your agency uses LEAWEB, no programming changes will be necessary.

For any questions regarding this bulletin or any other Missing or Unidentified Person System related concerns, please contact the Missing & Unidentified Persons Section via e-mail at [missing.persons@doj.ca.gov](mailto:missing.persons@doj.ca.gov).

Sincerely,



JOE DOMINIC, Chief  
California Justice Information Services Division

For XAVIER BECERRA  
Attorney General