

**APPLICATION FOR GRANT FROM THE PRIVACY AND PIRACY FUND
ADMINISTERED BY THE CALIFORNIA ATTORNEY GENERAL'S OFFICE**

2017-2018 CYCLE

I. NAME AND CONTACT INFORMATION FOR APPLICANT

Lead Agency:

Joint Applicant Agency (if applicable):

Address:

Address:

Contact Person:

Contact Person:

Phone:

Phone:

E-mail:

E-mail:

II. STATUS OF APPLICANT (check and provide information as appropriate)

- A. Is Applicant an “Authorized Prosecutor” within the meaning of Business and Professions Code, section 17206?

Yes _____

No _____

If no, the Applicant is not eligible to receive a grant from the Privacy and Piracy Fund.

- B. Identify the manager who will oversee the proposed project for which grant funds will be used and who will be the contact person for purposes of the grant application. Attach a resume and contact information for that manager.

III. APPLICANT’S PROPOSAL

In a separate document of no more than five pages, please describe:

- A. The investigation or prosecution that this grant will advance or support, or other proposed project for which the grant funds will be used.
- B. The term of the grant (up to three years).
- C. The perceived need for the grant.
- D. The anticipated public benefit to be served by the grant.
- E. A detailed itemization of all expected costs and expenses expected to be paid with grant funds.
- F. A detailed itemization of all expected costs and expenses related to the investigation, prosecution or other project that would be paid from sources other than the grant.
- G. A description of how the Applicant will ensure that grant funds will be used solely for purposes proposed in the application, as approved or modified by the Committee.

IV. REPRESENTATIONS BY APPLICANT REGARDING ACCEPTANCE OF CONDITIONS FOR DISBURSEMENT

- A. The undersigned is the responsible person for this application, has been duly authorized by the Applicant to act as its agent in connection with this application,

and hereby certifies that the information in this application, including attached documents, is true. The undersigned further represents that the funding requested will not be used to pay for current staff of the Applicant (unless the Committee expressly approves otherwise). If a project is accepted, the undersigned further represents that he/she will acknowledge in writing that the Applicant will comply with the terms and conditions of the grant.

- B. The Applicant will comply with any order of the Court in connection with the Privacy and Piracy Fund and the grant received.
- C. The Applicant will safeguard any grant funds, maintain financial controls sufficient to protect such monies and ensure that the use of grant money is consistent with the recipient's grant application, and provide a detailed written description of those financial controls if requested by the Committee.
- D. The undersigned represents that his/her office is authorized to accept grant funds under applicable state and local laws and that the budget of the office will not be reduced by the receipt of any grant. Any grant shall be used to augment but not supplant the budget of the grant recipient's office or unit.
- E. The Applicant understands that grant funds will only be used as approved by the Committee.
- F. If the project is for the purpose of investigation or litigation, any costs or attorneys fees the applicant obtains in resolving that investigation or litigation will be used to reimburse the Privacy and Piracy Fund the full amount of the grant awarded, unless the Committee expressly agrees otherwise.
- G. In the event the Applicant is the prevailing party after trial, the Applicant will use its best efforts to reimburse the Privacy and Piracy Fund in full from any monetary recovery ordered by trial and appellate courts and paid by the defendant(s).
- H. The Applicant will notify the Committee in writing within 30 days of any settlement, judgment, conviction or other resolution.
- I. The Applicant will submit a report to the Committee within 60 days of the end of the grant period, or completing the project for which the grant was awarded, whichever comes first. The report shall specify how grant funds were used, as well as provide a description of the progress and/or outcome of the project for which the grant was awarded.
- J. The Applicant will notify the Committee in writing of the status of the investigation, prosecution or project for which grant funds were disbursed annually on the anniversary date of the disbursement.

K. All correspondence with the Committee shall be directed to:

Privacy and Piracy Fund Committee
Attention: Betty Mason
Associate Governmental Program Analyst
Office of the Attorney General
300 South Spring Street, Suite 1702
Los Angeles, California 90013
Betty.Mason@doj.ca.gov

- L. The Applicant will cooperate with the Committee and its agents in providing all information concerning the use of grant funds as the Committee may reasonably requests and will maintain sufficient records for auditing purposes to substantiate any expenditure. In the event of a multi-agency project, the lead Applicant is solely responsible for complying with this paragraph, except as otherwise expressly agreed by the Committee in writing.
- M. The Applicant will comply with all additional requirements the Committee imposes, including but not limited to completing and promptly returning any required form to acknowledge selection as a grant recipient.
- N. Approval of this application does not constitute the Committee's or the California Attorney General's endorsement of this project.
- O. Except as otherwise expressly agreed by the Committee in writing, within 60 days of the first of (a) the end of the grant term or (b) after the conclusion of the investigation, litigation, or training for which the Applicant requested a grant, the Applicant will return any unused or excess funds to the Committee by check made payable to the California Attorney General's Office, at the above address, with the notation "Privacy and Piracy Fund Reimbursement."
- P. If the project is for the purchase of non-case specific goods or services, the Applicant will return any excess or unused funds to the Committee within 60 days of the first of (a) the end of the grant term or (b) purchase of those goods or services. Reimbursement shall be made by check made payable to the California Attorney General's Office, at the above address, with the notation "Privacy and Piracy Fund Reimbursement."
- Q. If an application is for the production of any materials, the Applicant agrees to permit the California Attorney General's Office and other authorized agencies to use those materials, without restriction, for their intended purposes, if the Committee so requests.

Lead Applicant:

Signed: _____

Title: _____

Joint Applicant if applicable:

Signed: _____

Title: _____

Please submit the application Betty.Mason@doj.ca.gov as separate pdf files as follows:

- 1. The application form.**
- 2. The proposal.**
- 3. Supplemental materials, if any.**