Research CENTER
POSITIONS AVAILABLE

Research DATA SUPERVISOR II
ASSISTANT DIRECTOR

Department Of Justice
California Justice Information Services Division
Research Center
Social Justice Research And Policy Branch

The Research Center is the analytical engine of the Department of Justice dedicated to applying a **scientific** approach to legal review, policy and data analysis, and empirical studies leading to **data driven decisions**. Through collaboration, the Research Center provides departmental and stakeholder support in litigation, legislation and policy analysis, and reporting and publications on public policy issues confronting California that affects the work of the Department.

The Research Center for the Department of Justice is seeking a Research Data Supervisor (RDS) II/Assistant Director (may consider Staff Services Manager II) to provide a full range of oversight, staff, and **administrative support** functions for the Social Justice Research and Policy Branch (SJRPB). The RDS II for the Research Center will oversee a team of **highly skilled social science researchers** that conduct a wide variety of research and data services. This position requires knowledge of **advanced research methodologies** and **implementation**. Managing the SJRPB involves the development of complex policy reports, technical assistance and guidance to governmental partners and the public, processes to improve data collection and ensure data integrity and support of other departmental efforts related to research and reporting obligations. The ability to **interpret** and **analyze** complex data from federal and state government, reports, surveys and support policy and program development and evaluation is required from the Research Data Supervisor II.

The RDS II for the Research Center should be an **expert on research** and **data analysis** and have the ability to ensure **statistical methods**, **hypothesis testing** and various analyses used are relevant and accurate while communicating best practices and industry standards to research staff. The incumbent will assist in the oversight of the research process, data compilation and tabulations to ensure the in-depth and rigorous analysis and forecasting emerging trends, needs, and outcomes using primary and secondary research to ensure the soundness of research findings.

- Ability to communicate research findings and general effective communication skills both verbally, and in writing to groups and or individuals.
- Experience interpreting research data to provide recommendations to stakeholders.
- Excellent working knowledge of the effective principles of supervision, leadership, hiring and the progressive discipline process and procedures.
- Demonstrates a strong work ethic with the ability to work independently and to prioritize and manage work to meet critical timelines in a fast-paced environment.

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