

Department of Justice
Attorney General's Advisory Committee On
Criminal History Record Improvement
Minutes

California Department of Justice (DOJ)
1300 I Street
Sacramento, CA 95814
September 28, 2018
9:00 a.m. — 11:00 a.m.

Present: John Carli, California Police Chiefs Association (CPCA)
Juan Gallardo, California State Sheriff's Association (CSSA)
Suzanne Schleder, Judicial Council of California
Sheryl Wolcott, California District Attorney's Association (CDAA)
Jodi Leveque, California Court Clerk's Association (Cal CCA)
Mark Pazin, Office of Emergency Services (OES)
Mark Bonini, Chief Probation Officers' of California (CPOC)
Jason Bartlett, California Highway Patrol (CHP)

Absent: Carol Leveroni, California Peace Officers Association (CPOA)
Ryan Wong, Department of Corrections & Rehabilitation (CDCR)
Heather Fong, Senate Committee on Rules
Gabrielle Zeps, Speaker of Assembly

Assistant Director Marc St. Pierre called the meeting to order at 9:07 a.m.

Attendees were welcomed and introduced.

6-Month Update on Criminal History Repository

Assistant Director Marc St. Pierre provided an update regarding the current state of the DOJ's criminal history repository.

- Update of arrest, disposition, electronic reporting and JADE data. Arrests have remained steady at 1.2 million from 16/17 to 17/18. Dispositions have increased to 1.8 million for 17/18. There are 61 agencies actively reporting via electronic, with 8 added since March 2018, and 13 more in testing phase. The number of agencies with JADE accounts has reached 75 with 10 recently added since March 2018; of that number, 35 are actively reporting electronically.
- The DOJ has observed that there have been changes in who wants the data, as well as who is sharing that data. More vendors are now offering service and information sharing.

Discussion arose regarding DOJ efforts to improve electronic juvenile disposition reporting; as well as enhancements to existing systems, data exchanges, and processes to make them more user-friendly.

Update on Legislation affecting the Criminal History Repository

Assistant Director Marc St. Pierre provided the committee with a list of chaptered bills affecting the criminal history repository and local law enforcement agencies (refer to handouts for details). =

Discussion arose regarding SB 10 and privacy issues requiring more direction for proper data sharing, risk assessment for data sharing, and the need for further dialogue to protect both the individual and the community. Discussions arose regarding the DOJ Rap-Sheet Training where members expressed appreciation for the training and requested more training be made available especially to pre-trial services programs.

Criminal Justice Agency Perspective on Disposition Reporting Challenges

Assistant Director Marc St. Pierre provided an update on DOJ observations that a more efficient information retrieval system is necessary for the line-level users.

Discussions arose regarding permissions, interface, and security protocols tailored to the individual user. Smart Justice and LEAWeb were used as examples of a system that were both standardized and user friendly.

DOJ Changes regarding Disposition Reporting

Assistant Director Marc St. Pierre provided an update on the DOJ's efforts over the last 6 months towards reducing the disposition gap, and the outreach and promotion of changes to disposition reporting.

- Information Bulletin 18-08-CJIS – Electronic Reporting by July 1, 2020
- Open Arrest Reports
- Detention Only Dispositions

The Information Bulletin 18-08-CJIS has an effective date of July 1, 2020. All disposition reporting must be done electronically by the effective date, and manual disposition reporting must be decommissioned. A comparison of electronic reporting versus manual reporting proves that converting to electronic reporting would see a significant reduction in time to update and error reporting.

In addition to the types of arrest and disposition information that can now be reported electronically, the following will soon be available for electronic reporting:

- Juvenile dispositions
- Court ordered tiers for registered sex offenders
- Petitions, indictments and complaints
- Custody admission and release

The DOJ is promoting electronic disposition reporting via the DOJ data exchange format that is conformant with the National Information Exchange Model (NIEM), as well as JADE. The DOJ is currently in the process of promoting the California Law Enforcement Web (CLEW) to criminal justice agencies for access to important information from the DOJ, such as county Open Arrest Reports; and JADE to law enforcement and prosecuting agencies to report disposition information and generate detention certificates.

The process improvements for the California Criminal History Improvement Program listed below will greatly increase data quality, accuracy, timeliness, completeness, savings in costs, and support efforts to reduce the disposition gap.

- Internal processing procedures
- Modernization of systems and processes
- Error and confirmation notifications
- Standardization and Reference Architectures

Statewide Code Tables Standardization

Assistant Director Marc St. Pierre provided an update regarding the DOJ's efforts to standardize the Master Charge Code Tables, which include the Offense Table, Allegation Table, Qualifier Table and Disposition Table. The effort is to clarify and standardize various data elements and ensure consistency across local, state, and federal data repositories.

Open Discussion

Discussions arose regarding the following:

- Timeline for completion of the updated tables, and how it would be distributed and automated.
- Collaboration of fleshing out the legislative process as it relates to the structure for the various code tables.
- Possibility of drafting white papers to the various vendors for implementation of programming the up-coming structural changes of the codes into a user-friendly system.
- The future of LEAWEB and other possible user friendly systems.

Schedule Next Meeting

The next official meeting is tentatively scheduled for March, 2019 with a notification forthcoming. Once a date has been determined, notification will be sent to all Committee members.

Meeting ended at 11:50 a.m.