

PO Box 1700 - 4708
FARIBAULT, MN 55021-1700

IMPORTANT LEGAL MATERIALS



<<Name 1>>
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<<Name4>>
<<Address 1>>
<<Address2>>
<<City>> <<State>> <<Zip 10>>
<<CountryName>>



Month XX, 2015

<<Name1>>
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<<City>> <<State>> <<Zip10>>
<<CountryName>>

Dear <<Insert name>>:

Please read this letter in its entirety.

We are writing to inform you of an isolated security incident involving your personal information. Specifically, a laptop computer that included certain employee data provided to HUB International (“HUB”) by or on behalf of your current or former employer, Roll Global LLC or one of its affiliated companies (“Roll”), was recently stolen. On behalf of HUB, I want to apologize for any inconvenience this may cause you and provide you with some information on what happened, as well as the steps we are taking to protect you.

What Happened?

Roll engaged HUB to provide risk management services related to its workers’ compensation insurance program. On February 27, 2015, a HUB employee supporting these services had his password-protected laptop stolen from his locked car. HUB immediately began to investigate and recreate any unencrypted information that might have been accessible from the laptop’s hard drive. Through this process, we were able to ascertain by March 12, that the laptop contained data that included your name and certain information that is commonly needed to assess workers’ compensation premiums and claims (e.g., the date on which you made a workers’ compensation claim, the claim number, brief accident and injury descriptions and compensation amounts related to the claim). We are in the process of taking steps to reduce the likelihood of such an event occurring again. Unfortunately, your social security number does appear to have been included in the data associated with your claim information.

In contrast with large-scale breaches of corporate data servers that have been prevalent in the news as of late, individual laptop thefts are more often motivated by the value of the hardware, and not by the value of any data that may be stored on the hardware itself. We, in turn, currently have no reason to believe that any of your personal information was compromised or misused in any manner.

What are HUB and Roll Doing to Protect You?

We have taken extensive steps to address this incident quickly and effectively and are still taking appropriate precautionary measures to better ensure the security of information we hold and help alleviate concerns you may have. Namely, we are providing you with access to Triple Bureau Credit Monitoring services at no charge. For twenty-four months from the date of enrollment, these services provide you with an alert each time a change occurs to any of one of your Experian, Equifax or TransUnion credit files. This alert is sent to you the same day that the change or update takes place with the bureau. These services will be provided by IDT911, a company that specializes in identity theft education and resolution.

To enroll in Triple Bureau Credit Monitoring services at no charge, please log on to https://www.myidmanager.com/promo_code.html and follow the instructions provided. When prompted, please provide the following unique code to receive services: <<CODE HERE>>.

What Can You Do on Your Own to Address the Situation?

There are important steps that you can take at any time to reduce the likelihood of identity theft or fraud:

- ☐ Review credit card bills
- ☐ Review other financial account information, including bank account and savings statements
- ☐ Watch your accounts for activity that you may not have authorized
- ☐ Contact the place where you have the account immediately if you notice any unauthorized activity or transaction

We also recommend that you place a fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. To do so, contact any one of the three major credit bureaus. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts.

Experian	Equifax	TransUnion
1-888-397-3742 www.experian.com Experian Fraud Division P.O. Box 9554 Allen, TX 75013	1-800-525-6285 www.equifax.com Equifax Information Services LLC P.O. Box 105069 Atlanta, GA 30348-5069	1-800-680-7289 www.transunion.com P.O. Box 6790 Fullerton, CA 92834-6790

Even if you do not discover any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you remain vigilant by checking your credit reports periodically. Checking your credit reports periodically can help you spot problems and address them quickly. You can also order free annual copies of your credit report by going to www.annualcreditreport.com or by calling toll-free at 1-877-322-8228. (Hearing impaired consumers can access their TDD service at 1-877-730-4204.) You should also monitor any suspicious activity associated with your financial accounts.

If you want to learn more about how to reduce the likelihood of identity theft or fraud, you may also visit the U.S. government's identity theft information website at <http://www.consumer.gov/idtheft>. Alternately, you can contact the Federal Trade Commission – Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580 or call 1-877-ID-THEFT (1-877-438-4338).

Lastly, please note that in the aftermath of security incidents such as this, some criminals may seek to fraudulently obtain the personal information of affected individuals by claiming to be the business experiencing the breach. Do NOT respond to any e-mails or other communications from entities requesting your sensitive personal information in relation to this incident. HUB and Roll will NOT ask you for your sensitive personal information.

What If You Want To Speak With Roll Directly Regarding This Incident?

If you feel the need to speak with Roll directly regarding this incident, Roll has contracted with a third party administrator Rust Consulting to answer any questions that you may have. The number to reach the Rust Consulting is (800) 363-0975 from 8:00 AM to 7:00 PM Central Time.

We understand that you may be concerned after learning about this matter. The security of our customers' information is, and always will remain, a top priority. We apologize again for any inconvenience this incident may cause.

Sincerely,



Harold Gunderson
Manager of IT Security & Compliance
HUB International Limited