



<<Member First Name>> <<Member Last Name>>

<<Date>> (Format: Month Day, Year)

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<Zip Code>>

**Important Security and Protection Notification. Please read this entire letter.**

Dear <<Member First Name>> <<Member Last Name>>,

We are writing to let you know that portions of your personal information may have been compromised as part of a criminal intrusion on US Investigations Services, LLC's (USIS) computer systems that USIS detected in June 2014. USIS retained this information on its systems in connection with your engagement by USIS. While we are not aware of any misuse of your information, we wanted to inform you of the incident and encourage you to take the actions described below, including taking advantage of complimentary credit protection and monitoring services that we are offering at no cost to you. Please be assured that USIS remains deeply committed to protecting the privacy and security of information on its systems, and will continue to take appropriate actions to respond to this intrusion.

In addition to USIS's own investigation, USIS is working with federal law enforcement and other government agencies to investigate this intrusion. Although the investigation continues, we believe that information compromised by the intrusion may have included <<ClientDef1(names, dates of birth, Social Security numbers, user names and password for online accounts,)>> and addresses of a limited number of individuals. Although at this point in our investigation we are not aware of any misuse of your information, we are offering, at no cost to you, one year of complimentary identity theft protection services from Kroll Information Assurance Inc., a global leader in risk mitigation and response. Your identity theft protection services include access to Credit Monitoring that will alert you to changes in your credit file, once activated, as well as Identity Theft Consultation and Restoration. Kroll's licensed investigators are able to offer their expertise regarding any questions or concerns you may have regarding identity theft. And should your name and credit be affected by this incident, your investigator will help restore your identity to pre-theft status. We encourage you to take advantage of your complimentary Kroll Information Assurance services.

You have until August 31, 2015, at 11:59:59 PM EDT to sign up for this service from Kroll Information Assurance. To do so, please follow the instructions in the section titled "How to Take Advantage of Your Identity Theft Protection Services" below. If you do not follow the instructions below, you will not receive any credit monitoring services.

To receive credit monitoring, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

*Your letter is continued on the next page ...*

**How to Take Advantage of Your Identity Theft Protection Services**

Visit [????.?????.com](http://????.?????.com) and follow the online instructions to take advantage of your identity theft protection services.

You can view your services at any time by logging onto Kroll's identity protection website. When you enroll, be prepared to provide your membership number.

[????.?????.com](http://????.?????.com) is compatible with the current version or one version earlier of Internet Explorer, Chrome, Firefox or Safari.

**Membership Number: <<Member ID>>**

**Help is only a phone call away.**

If you have a question, need assistance, or feel you may be a victim of identity theft, Call [1-800-835-8888](tel:1-800-835-8888), 8 a.m. to 5 p.m. (Central Time), Monday through Friday, and ask to speak with an investigator.

Take advantage of this no-cost opportunity and let the experts at Kroll help you assess your situation and safeguard your identity.

Kroll Information Assurance identity theft protection is a service offered by a third party, and not by USIS. If you are interested in signing up for the service, please be certain to review all the information about the program on the Kroll Information Assurance website. The service is subject to the Kroll Information Assurance terms and conditions. If you have questions about Kroll Information Assurance services, please contact Kroll Information Assurance at 1-???-???-???.

We are also enclosing a "Credit Monitoring Reference Guide," which contains details on steps you can take to protect your information against potential misuse, including the option to place a fraud alert or a security freeze on your credit file. We urge you to be vigilant and closely review and monitor your bank and credit card statements, credit reports and other financial information for any evidence of identity theft or other unusual activity. Please let us know if you become aware of any such activity.

If you have any questions, please do not hesitate to call 1-???-???-???, 8 a.m. to 5 p.m. (Central Time), Monday through Friday. Kroll Information Assurance's licensed investigators are standing by to answer your questions or help you with concerns you may have. Please have your membership number ready.

Sincerely,

Sterling Phillips  
President and CEO  
US Investigations Services, LLC

***Enclosures: Credit Monitoring Reference Guide***

## Credit Monitoring Reference Guide

To protect against possible identity theft or other financial loss, we encourage you to remain vigilant, to review your account statements, to monitor your credit reports and to consider these additional steps:

**Security Freeze.** Some state laws allow you to place a security freeze on your credit reports. This would prohibit a credit reporting agency from releasing any information from your credit report without your written permission. You should be aware, however, that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit, mortgages, employment, housing or other services. The specific costs and procedures for placing a security freeze vary by state law, but this reference guide provides general information. You can find additional information at the websites of any of the three credit reporting agencies listed below.

If you believe that you have been a victim of identity theft and you provide the credit reporting agency with a valid police report, it will not charge you to place, lift or remove a security freeze on your credit reports. In all other cases, a credit reporting agency may charge you up to \$5.00 (and in some cases, up to \$20.00) each time you place, temporarily lift, or permanently remove a security freeze.

Requirements vary by state, but generally to place a security freeze on your credit report, you must send a written request to each of the three credit reporting agencies noted below, which must include the following information: (1) Full name (including middle initial as well as Jr., Sr., II, III, etc.); (2) Social Security Number; (3) Date of birth; (4) Addresses for the prior five years; (5) Proof of current address; (6) A legible copy of a government issued identification card; (7) A copy of any relevant police report, investigative report, or complaint to a law enforcement agency concerning identity theft and (8) If you are not a victim of identity theft, include payment by check, money order, or credit card (Visa, MasterCard, American Express or Discover only). Do not send cash through the mail.

### **Equifax Security Freeze**

P.O. Box 105788  
Atlanta, Georgia 30348  
800-525-6285  
www.equifax.com

### **Experian Security Freeze**

P.O. Box 9554  
Allen, Texas 75013  
888-397-3742  
www.experian.com

### **TransUnion Fraud Victim Assistance Division**

P.O. Box 6790  
Fullerton, California  
92834-6790  
800-680-7289  
www.transunion.com

**Free Credit Reports.** To order a free copy of your credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com), call toll-free at (877) 322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's ("FTC") website at [www.ftc.gov](http://www.ftc.gov) and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. The three national credit bureaus provide free annual credit reports only through the website, toll-free number or request form.

When you receive your credit report, review it carefully. Look for accounts you did not open. Look in the "inquiries" section for names of creditors from whom you haven't requested credit. Some companies bill under names other than their store or commercial names. The credit bureau will be able to tell you when that is the case. Look in the "personal information" section for any inaccuracies in your information (such as home address and Social Security number). If you see anything you do not understand, call the credit bureau at the telephone number on the report. Errors in this information may be a warning sign of possible identity theft. You should notify the credit bureaus of any inaccuracies in your report, whether due to error or fraud, as soon as possible so the information can be investigated and, if found to be in error, corrected. If there are accounts or charges you did not authorize, immediately notify the appropriate credit bureau by telephone and in writing.

**Fraud Alerts.** To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert alerts you of an attempt by an unauthorized person to open a new credit account in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be the victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can place a free fraud alert on your credit report by calling any one of the toll-free fraud numbers provided below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three credit bureaus. You can also place a fraud alert on your credit report online at the websites listed below for Equifax and Experian and via email for TransUnion at [fvad@transunion.com](mailto:fvad@transunion.com).

### **Equifax**

P.O. Box 105069  
Atlanta, Georgia 30348-5069  
800-525-6285  
www.fraudalerts.equifax.com

### **Experian**

P.O. Box 1017  
Allen, Texas 75013  
888-397-3742  
www.experian.com

### **TransUnion Fraud Victim Assistance Division**

P.O. Box 6790  
Fullerton, California 92834-6790  
800-680-7289  
www.transunion.com

**Police Report.** If you find suspicious activity on your credit reports or account statements, or have reason to believe that your personal information is being misused, contact your local law enforcement authorities immediately and file a police report. You have the right to request a copy of the police report and should retain it for further use, as many creditors want the information it contains to absolve you of potential fraudulent debts.

You can obtain information from your state Attorney General and the Federal Trade Commission about steps you can take to avoid identity theft.:

For Illinois Residents  
**Illinois Attorney General  
Consumer Fraud Bureau**  
500 South Second Street  
Springfield, IL 62706  
866-999-5630  
[www.illinoisattorneygeneral.gov](http://www.illinoisattorneygeneral.gov)

For North Carolina Residents  
**North Carolina Attorney General's Office**  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
877-566-7226 (toll-free in North Carolina)  
919-716-6400  
[www.ncdoj.gov](http://www.ncdoj.gov)

For Maryland Residents  
**Maryland Office of the Attorney General  
Consumer Protection Division**  
200 St. Paul Place  
Baltimore, MD 21202  
888-743-0023 (toll-free in Maryland)  
410-576-6300  
[www.oag.state.md.us](http://www.oag.state.md.us)

**Federal Trade Commission  
Consumer Response Center**  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
1-877-IDTHEFT (438-4338)  
[www.ftc.gov/idtheft/](http://www.ftc.gov/idtheft/)