

# THE WHITING-TURNER CONTRACTING COMPANY

## ENGINEERS AND CONTRACTORS

CONSTRUCTION MANAGEMENT  
GENERAL CONTRACTING  
DESIGN-BUILD  
SPECIALTY CONTRACTING  
PRECONSTRUCTION  
BUILDING INFORMATION MODELING  
INTEGRATED PROJECT DELIVERY

300 EAST JOPPA ROAD  
BALTIMORE, MARYLAND 21286

INSTITUTIONAL  
COMMERCIAL  
CORPORATE  
TECHNOLOGY  
INDUSTRIAL/ PROCESS  
INFRASTRUCTURE  
SUSTAINABILITY

<<mail id>>

Parent or Guardian of <<Minor Name>>

<<Street Address>>

<<City>><<State>><<Zip>>

<<Date>>

**RE: Notice of Data Security Incident**

Dear Parent or Guardian of <<Minor Name>>:

Whiting-Turner is writing to inform you of a recent event that may affect the security of your child’s personal information. We are providing this notice to provide you, the parent/guardian, with information about the incident, steps we are taking in response, and steps you can take to protect your child against identity theft and fraud should you feel it is appropriate to do so.

**What Happened?** Whiting-Turner uses an outside vendor to provide tax filing and information services, including preparation of our employees’ W-2 and 1095 tax forms. On March 8, 2016, this vendor notified us they had detected suspicious activity on their systems. We also received reports around that time from some of our employees regarding fraudulent tax filings in their names. In response, we immediately shut down the ability for users to access the information on the outside vendor’s systems and began an investigation to determine whether any Whiting-Turner employee information was accessed by an unauthorized individual. Our investigation is ongoing, and we have not yet confirmed whether any Whiting-Turner information was subject to unauthorized access on the outside vendor’s systems.

**What Information Was Involved? If your child is a minor dependent** who received healthcare insurance coverage under a policy for which the primary policyholder was a current, former, or retired employee, we believe this incident may affect the security of your child’s information contained on that employee policyholder’s 2015 IRS Form 1095, which includes the following: name, date of birth, and Social Security number of any minor dependent.

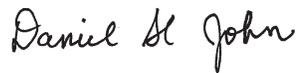
**What We Are Doing.** We take the security of your child’s personal information very seriously. Upon learning of this incident, we immediately shut down the ability for users to access the information on the outside vendor’s systems. We continue to investigate to ensure the security of our employees’ and their minor dependents’ information. In an abundance of caution, we are providing notice of this incident to all individuals whose information may be at risk as a result of this incident.

We have notified the FBI, IRS, and certain state regulators. Additionally, we are offering the parent/guardian of all potentially affected minor dependents access to one year of identity monitoring and identity theft protection services through Identity Guard® for Kids. The enclosed Privacy Safeguards Information contains instructions on how to enroll and receive these free services, as well as more information on how to better protect your child against identity theft and fraud.

**What You Can Do.** If your child has reason to file a 2015 tax return with the IRS, you can contact the IRS and file an IRS Identify Theft Affidavit (IRS Form 14039). The IRS can be contacted at 1-800-908-4490, and IRS Form 14039 can be downloaded at [www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft](http://www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft). You can also review the enclosed Privacy Safeguards Information for additional information and take the steps outlined on behalf of your child. You can also enroll to receive the one year of free identity theft protection and identity monitoring services being offered.

**For More Information.** We are very sorry for any inconvenience or concern this incident causes you. The security of your child's information is a priority to us, and we are taking steps to prevent an incident like this from happening again. If you have further questions or concerns, you may contact Whiting-Turner by phone at 410-337-5899 or email [creditmonitoring@whiting-turner.com](mailto:creditmonitoring@whiting-turner.com).

Sincerely,

A handwritten signature in black ink that reads "Daniel St. John". The signature is written in a cursive style with a large initial 'D' and 'J'.

Daniel St. John  
Vice President Accounting

## COMPLIMENTARY SERVICE OFFER

At our expense, Whiting-Turner would like to offer your minor child a free one-year subscription to Identity Guard® for Kids. Identity Guard® for Kids provides protection and monitoring for child identity theft. All-new, patent-pending technology scours thousands of data sources looking for information related to your child to let you know if your child's identity may be compromised.

Services include:

- Ongoing visibility into potential exposure of your child's personal data
- A comprehensive "Digital Footprint" report showing detected data
- Extensive monitoring for your child's Social Security number, date of birth, name, address, and even bank account numbers
- Alerts to certain kinds of activity detected

Identity Guard for Kids scans for:

- SSN exposure online
- Criminal records
- DMV records
- Utilities
- Bankruptcy filings
- Property records
- New cell phone accounts
- Car Loans
- And more

## ENROLLMENT PROCEDURE

If you wish to take advantage of this monitoring service, **you must enroll by June 30, 2016.**

To activate this coverage, please visit the website listed below and enter the redemption code. The redemption code is required for enrollment and can only be used one time by the individual addressed.

Website: [www.identityguard.com/enroll](http://www.identityguard.com/enroll)

Identity Guard® for Kids Redemption Code: <<Account Code>>

In order to enroll, you will need to provide your child's following personal information:

- Mailing Address
- Date of Birth
- SSN
- Phone Number
- Email Address
- Redemption Code

This service is complimentary; no method of payment will be collected during enrollment, and there is no need to cancel.

We encourage you to remain vigilant against incidents of identity theft and financial loss by reviewing your child's account statements and monitoring your child's credit reports, if any exist, for suspicious activity. Typically, credit is not granted to individuals under the age of 18, and therefore, the credit bureaus may not maintain a credit file on your child. Under U.S. law, everyone is entitled to one free credit report annually from each of the three major credit bureaus. To order a free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll-free 1-877-322-8228. Individuals may also contact the three major credit bureaus directly to request a free copy of their credit report:

Equifax  
P.O. Box 105069  
Atlanta, GA 30348  
800-525-6285  
[www.equifax.com](http://www.equifax.com)

Experian  
P.O. Box 2002  
Allen, TX 75013  
888-397-3742  
[www.experian.com](http://www.experian.com)

TransUnion  
P.O. Box 2000  
Chester, PA 19022  
800-680-7289  
[www.transunion.com](http://www.transunion.com)

At no charge, you can also have these credit bureaus place a “fraud alert” on your child’s credit file, if any exists. A “fraud alert” will tell creditors to take additional steps to verify your child’s identity prior to granting credit in their name; however, because it tells creditors to follow certain procedures to protect you, it may also delay your child’s ability to obtain credit while the credit bureaus verify your child’s identity. As soon as one credit bureau confirms your child’s fraud alert, the others are notified to place fraud alerts on your child’s files. You may use the contact information listed above to contact the major credit bureaus and place a “fraud alert” on your child’s credit report, if any exists.

You can also place a “security freeze” on your child’s credit file, if any exists, that prohibits a credit reporting agency from releasing any information from your child’s credit report without your written authorization, but it may delay, interfere with, or prevent the timely approval of any requests for new credit. If your child has been a victim of identity theft, and you provide the credit reporting agency with a valid police report, the credit reporting agency cannot charge to place, lift, or remove a security freeze. In all other cases, a credit agency may charge you a fee to place, temporarily lift, or permanently remove a security freeze. If you incur a cost to place a security freeze, please let us know. You must contact each of the credit reporting agencies separately to place a security freeze on your credit file:

Equifax Security Freeze  
PO Box 105788  
Atlanta, GA 30348  
800-685-1111  
800-349-9960 (NY Residents)  
www.freeze.equifax.com

Experian Security Freeze  
PO Box 9554  
Allen, TX 75013  
888-397-3742  
www.experian.com

TransUnion LLC  
PO Box 2000  
Chester, PA 19022  
888-909-8862  
freeze.transunion.com

You can also contact the IRS at [www.irs.gov/Individuals/Identity-Protection](http://www.irs.gov/Individuals/Identity-Protection) or [www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft](http://www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft) for helpful information and guidance on steps you can take to prevent a fraudulent tax return from being filed in your child’s name and what to do if your child becomes the victim of such fraud.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect your child and yourself by contacting your state Attorney General or the Federal Trade Commission. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue, NW, Washington, D.C. 20580; [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. **For Maryland residents**, the Attorney General can be reached at 200 St. Paul Place, 16<sup>th</sup> Floor, Baltimore, MD 21202; 1-888-743-0023; and [www.oag.state.md.us](http://www.oag.state.md.us). **For North Carolina residents**, the Attorney General can be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001, (919) 716-6400, [www.ncdoj.gov](http://www.ncdoj.gov).

Instances of known or suspected identity theft should be reported to law enforcement, your Attorney General, and the FTC.

# THE WHITING-TURNER CONTRACTING COMPANY

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INSTITUTIONAL  
COMMERCIAL  
CORPORATE  
TECHNOLOGY  
INDUSTRIAL/ PROCESS  
INFRASTRUCTURE  
SUSTAINABILITY

<<mail id>>  
<<Recipient Name>>  
<<Street Address>>  
<<City>><<State>><<Zip>>

<<Date>>

**RE: Notice of Data Security Incident**

Dear <<Recipient Name>>:

Whiting-Turner is writing to inform you of a recent event that may affect the security of your personal information. We are providing this notice to provide you with information about the incident, steps we are taking in response, and steps you can take to protect against identity theft and fraud should you feel it is appropriate to do so.

**What Happened?** Whiting-Turner uses an outside vendor to provide tax filing and information services, including preparation of our employees' W-2 and 1095 tax forms. On March 8, 2016, this vendor notified us they had detected suspicious activity on their systems. We also received reports around that time from some of our employees regarding fraudulent tax filings in their names. In response, we immediately shut down the ability for users to access the information on the outside vendor's systems and began an investigation to determine whether any Whiting-Turner employee information was accessed by an unauthorized individual. Our investigation is ongoing, and we have not yet confirmed whether any Whiting-Turner information was subject to unauthorized access on the outside vendor's systems.

**What Information Was Involved? If you are a current, former, or retired employee who received an IRS Form W-2 from Whiting-Turner for 2015,** we believe this incident may affect the security of information contained on your IRS Form W-2, which includes the following: employee name, Social Security number, wage information, and withholding information.

**If you are an adult beneficiary or adult dependent** who received healthcare insurance coverage under a policy for which the primary policyholder was a current, former, or retired employee, we believe this incident may affect the security of information contained on that employee policyholder's 2015 IRS Form 1095, which includes the following: name, date of birth, and Social Security number of any adult beneficiary or adult dependent.

**What We Are Doing.** We take the security of your personal information very seriously. Upon learning of this incident, we immediately shut down the ability for users to access the information on the outside vendor's systems. We continue to investigate to ensure the security of our employees' and their beneficiaries' information. In an abundance of caution, we are providing notice of this incident to all individuals whose information may be at risk as a result of this incident.

We have notified the FBI, IRS, and certain state regulators. Additionally, we are offering all potentially affected individuals access to one year of credit monitoring and identity theft protection services with Identity Guard®. The enclosed Privacy Safeguards Information contains instructions on how to enroll and receive these free services, as well as more information on how to better protect against identity theft and fraud. To the extent you have not done so already, we encourage you to file your 2015 state and federal tax returns as soon as possible.

**What You Can Do.** You can contact the IRS and file an IRS Identify Theft Affidavit (IRS Form 14039). The IRS can be contacted at 1-800-908-4490, and IRS Form 14039 can be downloaded at [www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft](http://www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft). You can also review the enclosed Privacy Safeguards Information for additional information and take the steps outlined. You can also enroll to receive the one year of free credit monitoring and identity theft protection services.



**For More Information.** We are very sorry for any inconvenience or concern this incident causes you. The security of your information is a priority to us, and we are taking steps to prevent an incident like this from happening again. If you have further questions or concerns, you may contact Whiting-Turner by phone at (410) 337-5899 or email [creditmonitoring@whiting-turner.com](mailto:creditmonitoring@whiting-turner.com).

Sincerely,

A handwritten signature in black ink that reads "Daniel St. John". The signature is written in a cursive style with a large, stylized 'D' and 'J'.

Daniel St. John  
Vice President, Accounting

## PRIVACY SAFEGUARDS INFORMATION

At our expense, Whiting-Turner would like to offer you a free one-year subscription to Identity Guard®, a credit monitoring and identity theft protection service. Identity Guard® provides essential monitoring and protection of not only credit data; it also alerts you of certain activities that could indicate potential identity theft. This program is provided by Intersections Inc. (NASDAQ: INTX), a leading provider of consumer and corporate identity risk management services. Total Protection® service features include the following:

- SSN Monitoring
- Online “Black Market” Monitoring
- ID Verification Alerts
- Account Takeover Alerts
- Identity Theft Victim Assistance
- Lost Wallet Protection
- Daily 3-Bureau Credit Monitoring
- 3-Bureau Credit Reports (Quarterly)
- 3-Bureau Credit Scores\* (Quarterly)
- ID Vault Password Protection
- Address Change Monitoring
- 3-Bureau Credit Analyzer
- \$1 Million Identity Theft Insurance\*\*
- Account Access via Mobile App
- Public Record Monitoring
- PC Keyboard Encryption Software
- PC Antivirus Software

*\* The scores you receive with Identity Guard® are provided for educational purposes to help you understand your credit. They are calculated using the information contained in your Equifax, Experian, and TransUnion credit files. Lenders use many different credit scoring systems, and the scores you receive with Identity Guard are not the same scores used by lenders to evaluate your credit.*

*\*\*Identity Theft Insurance underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. The description herein is a summary, intended for informational purposes only, and does not include all terms, conditions, and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.*

Credit scores are provided by CreditXpert® based on data from the three major credit bureaus.

## ENROLLMENT PROCEDURE

If you wish to take advantage of this monitoring service, **you must enroll by June 30, 2016.**

To activate this coverage, please visit the website listed below and enter the redemption code. The redemption code is required for enrollment and can only be used one time by the individual addressed.

Website: [www.identityguard.com/enroll](http://www.identityguard.com/enroll)  
Total Protection Redemption Code: <<Account Code>>

In order to enroll, you will need to provide the following personal information:

- Mailing Address
- Date of Birth
- SSN
- Phone Number
- Email Address
- Redemption Code

This service is complimentary; no method of payment will be collected during enrollment, and there is no need to cancel.

We encourage you to remain vigilant against incidents of identity theft and financial loss by reviewing your account statements and monitoring your credit reports for suspicious activity. Under U.S. law, everyone is entitled to one free credit report annually from each of the three major credit bureaus. To order a free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll-free 1-877-322-8228. Individuals may also contact the three major credit bureaus directly to request a free copy of their credit report:

Equifax  
P.O. Box 105069  
Atlanta, GA 30348  
800-525-6285  
[www.equifax.com](http://www.equifax.com)

Experian  
P.O. Box 2002  
Allen, TX 75013  
888-397-3742  
[www.experian.com](http://www.experian.com)

TransUnion  
P.O. Box 2000  
Chester, PA 19022  
800-680-7289  
[www.transunion.com](http://www.transunion.com)

At no charge, you can also have these credit bureaus place a “fraud alert” on your credit file. A “fraud alert” will tell creditors to take additional steps to verify your identity prior to granting credit in your name; however, because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the credit bureaus verify your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your files. You may use the contact information listed above to contact the major credit bureaus and place a “fraud alert” on your credit report.

You can also place a “security freeze” on your credit file that prohibits a credit reporting agency from releasing any information from your credit report without your written authorization, but it may delay, interfere with, or prevent the timely approval of any requests for new credit. If you have been a victim of identity theft and provide the credit reporting agency with a valid police report, the credit reporting agency cannot charge to place, lift, or remove a security freeze. In all other cases, a credit agency may charge you a fee to place, temporarily lift, or permanently remove a security freeze. If you incur a cost to place a security freeze, please let us know. You must contact each of the credit reporting agencies separately to place a security freeze on your credit file:

Equifax Security Freeze  
PO Box 105788  
Atlanta, GA 30348  
800-685-1111  
800-349-9960 (NY Residents)  
[www.freeze.equifax.com](http://www.freeze.equifax.com)

Experian Security Freeze  
PO Box 9554  
Allen, TX 75013  
888-397-3742  
[www.experian.com](http://www.experian.com)

TransUnion LLC  
PO Box 2000  
Chester, PA 19022  
888-909-8862  
[freeze.transunion.com](http://freeze.transunion.com)

You can also contact the IRS at [www.irs.gov/Individuals/Identity-Protection](http://www.irs.gov/Individuals/Identity-Protection) or [www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft](http://www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft) for helpful information and guidance on steps you can take to prevent a fraudulent tax return from being filed in your name and what to do if you become the victim of such fraud.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself by contacting your state Attorney General or the Federal Trade Commission. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue, NW, Washington, D.C. 20580; [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. **For Maryland residents**, the Attorney General can be reached at 200 St. Paul Place, 16<sup>th</sup> Floor, Baltimore, MD 21202; 1-888-743-0023; and [www.oag.state.md.us](http://www.oag.state.md.us). **For North Carolina residents**, the Attorney General can be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001, (919) 716-6400, [www.ncdoj.gov](http://www.ncdoj.gov).

Instances of known or suspected identity theft should be reported to law enforcement, your Attorney General, and the FTC.

# **EXHIBIT B**

Staff:

As a follow-up to our previous emails, and as promised, we have arranged for you to have access to 1 free year of triple-bureau credit monitoring and identity theft protection services through the Identity Guard® Total Protection® service. You are now able to enroll and receive these services. Enrollment is limited to employees that received a 2015 Form W-2 from Whiting-Turner, and covered family members identified on a 2015 Form 1095-C from Whiting-Turner. Below are instructions for enrollment:

### **Employees**

- Please email [creditmonitoring@whiting-turner.com](mailto:creditmonitoring@whiting-turner.com) or call Whiting-Turner at **410-337-5899** between the hours of 8 am – 5 pm EDT to receive your unique redemption code.
- To activate this service please visit [www.identityguard.com/enroll](http://www.identityguard.com/enroll) and enter your redemption code. Your redemption code is required for enrollment, and can only be used one time by the assigned individual recipient.
- In order to enroll, you will need to provide the following personal information:
  - Mailing Address
  - Phone Number
  - Date of Birth
  - E-mail Address
  - Social Security Number
  - Unique Redemption Code
- Please make sure you enroll by **June 30, 2016**. The codes will not work after this date.

### **Adult Beneficiaries or Adult Dependents**

If you are the primary health care policyholder for your **adult beneficiary or adult dependent** we will also be providing them with access to 1 free year of the above services. You can email [creditmonitoring@whiting-turner.com](mailto:creditmonitoring@whiting-turner.com) or call Whiting-Turner at **410-337-5899** between the hours of 8 am – 5 pm EDT to obtain their unique redemption code as well, so they can follow the instructions above to enroll to receive these services. We are also happy to provide your family member their unique code if they call the above number.

### **Minor Dependents**

If you are the primary health care policyholder for your **minor dependent(s)**, we will be providing you, the parent/guardian, with access to 1 free year of Identity Guard® For Kids identity monitoring service. You are now able to enroll and receive these services on behalf of your minor dependent(s). Below are instructions for enrollment:

- Please email [creditmonitoring@whiting-turner.com](mailto:creditmonitoring@whiting-turner.com) or call Whiting-Turner at **410-337-5899** between the hours of 8 am – 5 pm EDT to receive your minor dependent's redemption code. One (1) Identity Guard® For Kids redemption code will cover services for up to 2 minors within a single household. If you have more than 2 minor dependents within your household, we are happy to provide an additional redemption code for their use.
- To activate this service on behalf of your minor dependent(s), please follow the enrollment instructions shown above.

Below is additional information regarding the Identity Guard® services being offered:

Employees and their adult beneficiaries and adult dependents who received an offer of membership in the Identity Guard® Total Protection® service will receive the following features:

- SSN Monitoring
- Online “Black Market” Monitoring
- ID Verification Alerts
- Account Takeover Alerts
- Identity Theft Victim Assistance
- Lost Wallet Protection
- Daily 3-Bureau Credit Monitoring
- 3-Bureau Credit Reports (Quarterly)
- 3-Bureau Credit Scores\* (Quarterly)
- ID Vault Password Protection
- Address Change Monitoring
- 3-Bureau Credit Analyzer
- \$1 Million Identity Theft Insurance\*\*
- Account Access via Mobile App
- Public Record Monitoring
- PC Keyboard Encryption Software
- PC Antivirus Software

If you are the parent/guardian of an affected minor who received an offer of membership in Identity Guard® For Kids service, your child, will receive the following features:

- Ongoing visibility into potential exposure of your child’s personal data
- A comprehensive “Digital Footprint” report showing detected data
- Extensive monitoring for your child’s Social Security Number, Date of Birth, Name, Address, and even Bank Account Numbers
- Alerts to certain kinds of activity detected
- Identity Guard for Kids scans for:
  - SSN exposure online
  - Criminal records
  - DMV records
  - Utilities
  - Bankruptcy filings
  - Property records
  - New cell phone accounts
  - Car Loans
  - And more

Please refer to our prior e-mails for other tips on helping to protect against identity theft and fraud.

We are very sorry for any inconvenience or concern this incident causes you. The security of your information is a priority to us, and we are taking steps to prevent an incident like this from happening again.

Sincerely,

Anthony G. Moag  
Chief Operating Officer

\* The scores you receive with Identity Guard® are provided for educational purposes to help you understand your credit. They are calculated using the information contained in your Equifax, Experian, and TransUnion credit files. Lenders use many different credit scoring systems, and the scores you receive with Identity Guard® are not the same scores used by lenders to evaluate your credit. Credit scores are provided by CreditXpert® based on data from the three major credit bureaus.

\*\* Identity Theft Insurance underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.