



**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS**
**Application for License to Manufacture Firearms
and Centralized List of Firearms Manufacturers**

Part A - Manufacturer Information

Manufacturer Business Name	Telephone Number	Fax Number	Email Address
Manufacturer Plant Site Physical Address	City	County	State Zip Code
Manufacturer Mailing Address (if different)	City	County	State Zip Code
Number of Firearms to be Manufactured in a calendar year		Manufacturer Plant Site Local Licensing Authority	
Manufacturer Local Law Enforcement Agency (police or sheriff's department)			
Federal Firearms License (FFL) Number		Expiration Date	
Local Business License Number		Expiration Date	
CDTFA FET Certificate of Registration Number		CDTFA Seller's Permit Number (if applicable)	

Hours of Operation

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____

Part B - Manufacturer Licensee(s) Certificate of Eligibility (COE) Information

1.	First Name	Middle Name	Last Name	COE Number	COE Expiration Date
2.	First Name	Middle Name	Last Name	COE Number	COE Expiration Date
3.	First Name	Middle Name	Last Name	COE Number	COE Expiration Date
4.	First Name	Middle Name	Last Name	COE Number	COE Expiration Date
5.	First Name	Middle Name	Last Name	COE Number	COE Expiration Date

Part C - Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Applicant Listed on Part B, Line 1	Date	Signature of Applicant Listed on Part B, Line 4	Date
Signature of Applicant Listed on Part B, Line 2	Date	Signature of Applicant Listed on Part B, Line 5	Date
Signature of Applicant Listed on Part B, Line 3	Date		



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INSTRUCTIONS**

Penal Code section 29010 states that a "person, firm, or corporation shall not manufacture more than three firearms within this state in a calendar year unless that person, firm or corporation is licensed pursuant to Chapter 2 (commencing with Section 29030)" by the Department of Justice (DOJ) and placed on DOJ's Centralized List of Firearms Manufacturers.

All applications must be typed or printed in ink. The application must be completed and signed.

Part A - Manufacturer Information

- Provide the manufacturer business name, telephone number, fax number, business email address, physical location, mailing address.
- Indicate the number of firearms to be manufactured in a calendar year.
- Provide the manufacturer plant site local licensing authority.
- Provide the manufacturer local law enforcement agency.
- Provide the FFL and LBL numbers and expiration dates.
- Provide the CDTFA Seller's Permit and FET Certificate of Registration if applicable.
- Provide the manufacturer business hours of operation for each day of the week listed, using hh:mm AM/PM format.

Part B - Manufacturer Licensee(s) Certificate of Eligibility

- All individuals who are sole owners and all individuals who hold authority over, direct, control, or have any influence over the administrator or operation of the business entity engaged in the manufacturer of firearms must possess a current, valid DOJ Certificate of Eligibility (COE) and must be listed in this section as licensees. Such individuals include, but are not limited to: trustees, officers, conservators, and directors. Use additional copies of the application form as necessary for all licensees.

Part C - Signatures

- Each licensee(s) must sign and date the application affirming the information provided is true and correct.

All applications must be accompanied with copies of the following:

- 1) The appropriate Federal Firearms License (FFL) for manufacturing as described by Penal Code section 29050.
- 2) Any regulatory or business license, or licenses, required by local government, or letter or verification from the agency website stating that the license is not required.
- 3) A valid seller's permit or resale certificate issued by the California Department of Tax and Fee Administration, if applicable.
- 4) Firearm and Ammunition Excise Tax Certificate of Registration issued by the California Department of Tax and Fee Administration, if applicable.



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All applications must be accompanied by the appropriate fee in the form of a check or money order payable to the "Department of Justice". The fee listing is as follows:

\$250 Manufacturers who produce between 4 and 499 firearms in a calendar year.

\$600 Manufacturers who produce 500 or more firearms in a calendar year.

Incomplete applications, unsigned applications, and/or applications with missing or incorrect fee remittances will be rejected by DOJ and returned unprocessed.

Submit completed and signed application, fee, and supporting documentation to the address listed below:

California Department of Justice
Bureau of Firearms - Centralized List
P.O. Box 160487
Sacramento, CA 95816-0487



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Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information: The Division of Law Enforcement in the Department of Justice collects the information requested on this form as authorized by Penal Code sections 28450. The Division of Law Enforcement uses this information to add a person to the Centralized List, who identifies themselves as a dealer, importer, or manufacturer of firearms in California. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

Providing Personal Information: All the personal information requested in the form must be provided. If you fail to provide any of the required personal information, the unprocessed report will be returned to you for completing and resubmission.

Access to Your Information: You may review the records maintained by the Division of Law Enforcement in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information: In order to ensure you are not prohibited and add a person to the Centralized List, who identifies themselves as a dealer, importer, or manufacturer of firearms in California, we may need to share the information you give us with entities as authorized in Penal Code section 11105. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies when necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information: For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 210-2300, via email at firearms.bureau@doj.ca.gov, or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.